



FERNHURST PARISH COUNCIL

Full Council Meeting Minutes Wednesday 13 July 2016

Minutes of the **Parish Council Meeting** held at Fernhurst Village Hall on
Wednesday 13 July 2016 at 6.30pm

Councillors Present: Mrs H Bicknell (Chairman), Mr J. Buchanan, Mr G Inns, Mrs M. Jenkins, Mr A. Moncreiff, Mr J Smith, Mr C Tedd, Mrs M Timms

Apologies For Absence: Mr W Black, Mr N Rawlings.

In Attendance: K Jones (Clerk), County Councillor Michael Brown

61/16 Public Representations: None

62/16 Declarations of Interests: None.

63/16 Previous Minutes: The Minutes of the Meeting of the **8 June 2016** were agreed and signed. Proposed: Cllr Timms, seconded: Cllr Inns

64/16 Matters Arising From The Minutes:

- Pension Enrolment – remains outstanding.
- Cemetery Lych-Gate appraisal: the clerk instructed to engage professional services of Ian Russell. **Action: (Clerk)**

65/16 County Councillor Commentary: County Councillor Michael Brown addressed the meeting highlighting the campaign to maintain Crown, County and Magistrate court facilities at Chichester. The County Council budget for footpath maintenance and improvement had been increased by £2.5million for the next two years so there was greater opportunity to get work done in this area. The council expressed difficulties in getting West Sussex County Council Highways Dept. to repair badly damaged verges around The Green. Cllr Brown agreed to take this up with the Highways Dept. on behalf of the Council.

66/16 District Council Commentary: District Councillor Norma Graves had sent her apologies and in her absence the Clerk read the councillor's report to the meeting.

67/16 Haslemere Railway Station Access: It would appear that the only effort to alleviate the inevitable disruption is a car sharing initiative.

68/16 West Sussex County Council – Consultation – What Matters to You? This is open until the 30 August 2016. The meeting considered it more appropriate for individual representations to be made rather than a collective response.

69/16 West Sussex County Council – Draft Walking & Cycling Strategy 2016-26

This has now been published. It was agreed that the opportunity to develop cycleways in the parish was restricted by the locally hilly terrain.

70/16 Correspondence and Other Matters

- **Bank Signatories & Internet Banking:** To be progressed. **Action: (Clerk)**
- **Public Toilets:** The power supply in the public toilets has been found to be defective. A contractor has been engaged to effect a repair.
- **Crossfield: Notice Boards:** Following considerable discussion it was agreed to purchase oak framed, wall mounted, portrait orientated, notice boards. One, containing a descriptive map to be mounted on the south facing wall in Crossfield car park. The second would be in three sections: one a descriptive map, secondly a locked section for Parish Council notices and thirdly an open section for community use. This would be mounted close to the existing boards (which are to be removed) subject to the agreement of Chichester District Council, the freeholder. The Council agreed to apply for a New Homes Bonus grant to partially fund the project. **Action: Chairman & Clerk.**
- **Asset Register:** The possibility of using mapping software to locate parish council assets was discussed and dismissed as unnecessary.
- **Cemetery – Fees – Records – Maintenance** An amendment to the schedule of cemetery fees agreed by the Finance Committee meeting of the 11 July 2016 was adopted. **Action: (Clerk)**
- **Councillors' Announcements:**
- **Hyde Housing & Refuse Bins:** Cllr Inns reported that Hyde Housing was asking tenants to pay an extra £80 per year for recycling and general refuse bins.
- **Councillor Resignation:** The Chairman reported that owing to the pressure of other commitments Cllr Emma Black had resigned from the council with immediate effect. The council asked the Chairman to contact the previous unsuccessful applicants to see if they were still willing to serve. **Action: (Chairman)**
- **Clerk's Announcements:**
- **Christmas Lights:** These are in need of replacement and the Clerk was requested to consult with Dudman's over suitable replacements. The meeting expressed a preference for string type rather than panel displays. **Action: (Clerk)**
- **Tree Maintenance:** The Clerk was authorised to engage professional services to attend to a broken branch on Vann Common. **Action: (Clerk)**
- **Direct Debit Mandates:** The meeting agreed to the Council enabling payment by direct debit where legally able to do so. **Action: (Clerk)**
- **Clerk's Employment Contract:** To be signed. **Action: (Clerk)**
- **Christmas Party:** Cllr's Bicknell and Timms agreed to review the list of invitees. **Action: (Cllr's Bicknell & Timms)**

71/16 Monthly Executive & Committee Reports

- **June Bank Reconciliation:** was reviewed and agreed
- **List of Payments and signing of cheques.** Authorisation of list of payments and signing of cheques.
Approval of the above proposed by Cllr Bicknell, seconded by Cllr Moncreiff, carried unanimously.

- **Property, Highways and Environment Committee:** Minutes of the Property, Highways and Environment Committee meeting of the 23 May. **Noted.** For recommendation by the committee.
- **Planning Committee:** Minutes of Planning Committee meetings of the 6 and 20 June 2016. **Noted.** For recommendation by the committee.
- **Finance Committee:** Minutes of the Finance Committee meeting of the 23 May 2016. **Noted** for recommendation by the committee.

72/16 Update on Local Issues

- **Services and Facilities for Young People:** Cllr Inns reported an increase in attendance at the Junior and Senior Youth Club. Five young people would be staying at Lodge Hill financed by a Hyde Housing charity. Activities at the recreation park were attracting good attendances. Stacey Allen was promoting a low-cost summer activities programme and this was to be commended. Surrey University was promoting an art project over the summer.
- **Fernhurst Village Hall:** No report.
- **Policing:** none.
- **Fernhurst Primary School:** No report.
- **Fernhurst Centre:** No report.

Meeting closed at 8.35pm.

Date of Next Meeting: 14 September 2016

Chairman Signed:.....

Date:.....