



FERNHURST PARISH COUNCIL

Parish Council Meeting Minutes Wednesday 14 September 2016

Minutes of the **Parish Council Meeting** held at Fernhurst Village Hall on
Wednesday 14 September 2016 at 6.30pm

Councillors Present: Mrs H Bicknell (Chairman), Mr W Black, Mr J. Buchanan, Mr G Inns, Mrs M. Jenkins, Mr A. Moncreiff, Mr N Rawlings, Mr J Smith, Mr C Tedd, Mrs M Timms

Apologies For Absence: None.

In Attendance: K Jones (Clerk), County Councillor Michael Brown, District Councillor Norma Graves.

73/16 Public Representations: None

74/16 Declarations of Interests: None.

75/16 Co-option to Fill Councillor Vacancy: Resolution: To co-opt Graeme Williamson to fill a casual vacancy occasioned by the resignation of Emma Black: proposed Cllr Timms, seconded Cllr Inns: carried unanimously.

76/16 Previous Minutes: The Minutes of the Meeting of the **13 July 2016** were agreed and signed. Proposed: Cllr Timms, seconded: Cllr Inns

77/16 Matters Arising From The Minutes:

- The chairman reported that the road edging around the village green had been repaired and thanked Councillor Michael Brown for his assistance in this matter.
- Councillor Inns reported the £80 charge for emptying refuse bins imposed by Hyde Housing Association on its tenants remained in place.
- Pension Auto-Enrolment – remains outstanding. **Action: Clerk**

78/16 County Councillor Commentary: County Councillor Michael Brown informed the meeting that West Sussex County Council highways officer Joel Sykes had left his post. Chris Dye will start as his replacement local highways officer on 1 November and will be the sole point of contact for all local highway matters.

The Automobile Association has given West Sussex County Council 1,500 sand and grit packages for individual use. The Parish Council was welcome to take a quantity if required.

Councillor Brown was asked by the parish council if he could advise on enforcement and marking of the 30 mph speed limit in Vann Road.

79/16 District Council Commentary: District Councillor Norma Graves advised the meeting of her election to the post of Vice-Chairman of the district council.

Recycling of waste is a focus for the district council with up to £8 million to be saved if underway to increase the quality and quantity of recycling.

There has been increased interest in parish councils applying for the New Homes Bonus to be awarded at the end of September.

Promotion of the “Choose Work” programme had been very successful locally and is available to give a presentation to the Fernhurst Youth Club.

Councillor Black gave an update on the current residential planning application on the Hurstfold Industrial Estate.

80/16 Councillor and Clerk’s Training. The clerk will be engaged on a training course on the 15 September. The advantages to be gained from appropriate training were discussed and the clerk was instructed to circulate a list of available training courses to the councillors. **Action: (Clerk)**

81/16 Farnborough Airport – Airspace Consultation. Consideration of this item was deferred to the next meeting.

82/16 Correspondence & Other Matters

Bank Signatories & Internet Banking: To be progressed. **Action (Clerk)**

Crossfield: It was resolved: To sign the licence from Chichester District Council permitting the pathway and seating development of Crossfield. Proposed: Cllr Inns, seconded Cllr Rawlings.

Asset Register: To be progressed. **Action (Clerk)**

Cemetery – Fees – Records – Maintenance A revised list of cemetery fees became effective from 1 August 2016.

Councillors’ Announcements:

Christmas Party Invitations: Cllrs Bicknell & Timms to review.

Clerk’s Announcements:

Christmas Lights & Tree: The erection and illumination of a separate Christmas Tree by the council was regarded as no longer desirable given the tree erected every year by Dudman Electrical. Dudman Electrical had kindly agreed to the use of their tree for the light switching on ceremony by the May Queen. It was agreed to purchase new lights for the Crossfield shopping arcade up to a budget of £1,000. The lights were to be non-flashing and white. The power supply point on the lawn in front of the shopping arcade also needs securing. **Action: (Clerk)**

Open Spaces Society: It was agreed not to renew the council’s membership.

Grant Applications: The clerk advised the council that an application for a grant had been received from Victim Support.

New Homes Bonus: The council has made an application to Chichester District Council in respect of 2016/17 and a decision is awaited.

West Sussex County Council Electoral Arrangements: The clerk advised the meeting that the Local Government Boundary Commission published its final recommendations on the 16 August 2016. The total number of County Councillors would be reduced by one to seventy.

Operation Watershed: It was agreed to anticipate further funding under this heading becoming available in 2017/18. Councillors were asked to identify any possible projects so that the council could be ready with its application if funds become available. **Action: (All)**

Financial Year 2016/17 Budget & Accounts: The clerk presented an income and expenditure report for the five months ended 31 August 2016. The expectation is that the actual outcome for the financial year will be close (+/- 5%) to that budgeted.

Playground Annual Safety Report: It was resolved: To engage a contractor to repair the safety surface at the playground. Proposed: Cllr Buchanan, seconded **Action: (Clerk)**

Crossfield Car Park Water Ingress: Damaged drains had apparently been located on the boundary of the Fernhurst Club and the recent housing development. It was also likely that surface water was draining onto the car park during periods of wet weather.

Bus Shelter Repair: Quotations required. **Action: (Clerk)**

83/16 Monthly Executive & Committee Reports

- **August Bank Reconciliation:** was reviewed and agreed.
- **List of Payments and signing of cheques.** Authorisation of list of payments and signing of cheques.
Approval of the above proposed by Cllr Bicknell, seconded by Cllr Moncreiff, carried unanimously.
- **Property, Highways and Environment Committee:** Minutes of the Property, Highways and Environment Committee meeting of the 11 July 2016. **Noted.** For recommendation by the committee.
- **Planning Committee:** Minutes of Planning Committee meetings of the 11,18, and 25 July; 22 August and 5 September 2016. **Noted.** For recommendation by the committee.
- **Finance Committee:** Minutes of the Finance Committee meeting of the 11 July 2016. **Noted** for recommendation by the committee.

84/16 Update on Local Issues

- **Services and Facilities for Young People:** Cllr Inns reported that senior club attendance had been very low but that more support has been promised.
- **Fernhurst Village Hall:** Storage of chairs remains a problem.
- **Policing:** Speed checks have been operated on Vann Road.
- **Fernhurst Primary School:** No report.
- **Fernhurst Centre:** Remains closed for refurbishment.

Meeting closed at 8.40pm.

Date of Next Meeting: 12 October 2016

Chairman Signed:.....

Date:.....