



# FERNHURST PARISH COUNCIL

## Parish Council Meeting Minutes Wednesday 9 November 2016

**Minutes** of the **Parish Council Meeting** held at Fernhurst Village Hall on  
**Wednesday 9 November 2016** at 6.30pm

**Councillors Present:** Mrs H Bicknell (Chairman), Mr W Black, Mr J. Buchanan,  
Mr G Inns, Mrs M. Jenkins, Mrs M Timms.

**Apologies For Absence:** Mr A. Moncreiff, Mr N Rawlings, Mr J Smith, Mr C Tedd, Mr G  
Williamson.

**In Attendance:** K Jones (Clerk), County Councillor Michael Brown, District Councillor  
Philippa Hardwick.

**97/16 Public Representations:** Mr Iain Brown commented on the council's website being  
confusing and not always as up to date as it could and should be. He requested that  
copies of council meeting agendas and minutes be made available to the Fernhurst Centre  
for perusal by customers.

**98/16 Declarations of Interests:** None.

**99/16 Previous Minutes:** The Minutes of the Meeting of the **10 October 2016** were  
agreed and signed. Proposed: Cllr Inns, seconded: Cllr Buchanan.

### **100/16 Matters Arising From The Minutes:**

- The clerk announced he had an appointment to meet with the safety inspector of  
the council's playground. **Action: (Clerk)**
- The family of the late council chairman, Mr Richard Chapman, have expressed a  
wish to plant a tree in his memory. The council has agreed to offer The Green as a  
suitable site. Cllr Bicknell offered to liaise with the family. **Action: (Cllr Bicknell)**
- Two new quotations are required for the bus shelter roof repair. **Action: (Clerk)**
- The clerk was instructed to contact Mike Dare, WSCC Highways, to discuss the  
possibility of a traffic survey in Vann Road – if one has not already been conducted.  
**Action: (Clerk)**

**101/16 County Councillor Commentary:** Mr Michael Brown, West Sussex County  
Councillor, addressed the council on the issue of leaves blocking drains and the  
impossible task of WSCC Highways Dept. keeping all drains unblocked. The County  
Council has also allocated £2 million pounds this financial year and £3 million next to  
upgrade metalled footpaths. Parish councils should contact their county councillor if they  
wish to bid for any of this budget. Chris Dye, new local Highways Officer commenced his  
post on 1 November.

Cllr Jenkins raised the issue of parking by parents outside of Fernhurst Primary School  
and the ongoing danger to other road users.

**102/16 District Council Commentary:** District Councillor Philippa Hardwick advised the meeting on the following points:

- **Planning Application – Lynchmere – Sturt Avenue** – Although outside Fernhurst Parish the application for ten houses is in respect of land prone to flooding and with very poor accessibility.
- **District Councillor Surgeries** – Philippa and Norma Graves would be conducting surgeries at the Fernhurst Centre on the last Wednesday of each month between 10 – 11.
- **Business Development Grants** - £83,000 is available for the 2017 calendar year in the form of £2,500 for capital; projects or £1,500 for apprenticeships. Matched funding will be required.

**103/16 Farnborough Airport – Airspace Consultation** – the council has submitted its representations.

**104/16 Councillor Training** – An in-house training session is to be organised for all councillors, preferably in January or February. **Action: (Clerk)**

#### **105/16 Correspondence & Other Matters**

**Bank Signatories & Internet Banking:** Cllr's Moncreiff and Black have been added to the council's bank mandate.

**Grant Application Form 2017/18:** This is to be distributed with the 2016/17 grant cheques and also to the Scouts, Fernhurst Archives and Fernhurst Parochial Church Council. **Action: (Clerk)**

**Cemetery – Lych Gate Maintenance** – The four conifers adjacent to the lych-gate have been removed. The clerk raised the issue of the two notice-boards in the lych-gate. Cllr Jenkins volunteered to look at them and report back. **Action (Cllr Jenkins).**

#### **Councillors' Announcements:**

**Christmas Party Invitations:** Invitations have been despatched.

**Annual Parish Meeting** – The Village Hall has been booked for the **Annual Parish Meeting on Wednesday 26 April 2017.**

#### **Clerk's Announcements:**

**Christmas Lights:** These have now been delivered to Dudman & Ward Ltd. Councillors were advised to be ready to provide wine, soft drinks and mince pies for the **Tuesday 6 December.** **Action (All)** Cllr Bicknell undertook to contact Terry Parkhouse, who normally provides the music and "snow" for the event. **Action: (Cllr Bicknell)**  
The power supply in the Crossfield Lawn requires protection for the event. Cllr Buchanan undertook to provide this. **Action: (Cllr Buchanan).**

**Operation Watershed:** Church Road drainage improvement was considered a suitable project if money is available for the 2017/18 financial year. **Action: (Clerk)**

**Office Refurbishment:** The Parish Office does not provide a safe or efficient working environment. The council agreed to seek quotations to improve the situation and if necessary incur the expenditure in the 2016/17 financial year. Proposed: Cllr Bicknell, seconded Cllr Timms.

Cllr Bicknell undertook to contact Ian Miller with regard to this project. **Action: (Cllr Bicknell)**

### **106/16 Monthly Executive & Committee Reports**

- **October Bank Reconciliation:** was reviewed and agreed.
- **List of Payments and signing of cheques.** Authorisation of list of payments and signing of cheques including successful grant applications for 2016/17. Approval of the above proposed by Cllr Bicknell, seconded by Cllr Inns, carried unanimously.
- **Planning Committee:** Minutes of Planning Committee meetings of the 12 September, and 10 and 24 October 2016. **Noted.** For recommendation by the committee.

### **107/16 Update on Local Issues**

- **Services and Facilities for Young People:** Cllr Inns advised that the Police had been involved two or three time recently with incidents involving young people in the village and had spoken with parents. Piers Taylor, from the Chichester District Council Community Safety Team, had also been involved. The project to provide outdoor gym equipment now had a project development manager appointed by Hyde Housing. A grant of up to £20,000 would be available but only on a matched funding basis leaving a big fund-raising effort required locally. The Nappers Wood play area had been identified as the most suitable site.
- **Fernhurst Village Hall:** No report.
- **Policing:** No report
- **Fernhurst Primary School:** The school has a new chairman of governors, Christopher Lloyd.

Meeting closed at 8.10pm.

**Date of Next Meeting: 14 December 2016**

**Chairman Signed:**.....

**Date:**.....