

FERNHURST PARISH COUNCIL

A meeting of the Finance and Administration Committee took place at Fernhurst Village Hall on Monday 19th December 2011 at 6.30 p.m.

PRESENT: Mr. R. Chapman (Chairman)
Mrs. H. Bicknell
Mrs. N. Braithwaite
Mr. J. Cottam
Mrs. S. Ogilvy

APOLOGY FOR ABSENCE:

Mrs. M. Timms

IN ATTENDANCE:

Mr. D. Bleach (Clerk)

1. Consideration of Draft Budget for 2012/2013

The Clerk presented the draft budget that he had prepared, which was examined in detail. After the Clerk had answered various questions on the detail of the budget, it was proposed by Mr. Cottam and seconded by Mrs. Bicknell that the Committee recommends to the Parish Council at its meeting on 11th January 2012 that the draft budget, shown at Annex 'A' to these minutes, be adopted. **Carried.**

(Mrs. Bicknell declared a personal interest in the item relating to a grant application from the Fernhurst Social Club.)

2. Reappointment of Internal Auditor

It was proposed by Mr. Cottam and seconded by Mrs. Ogilvy that Auditing Solutions Ltd. be reappointed as the parish Council's Internal Auditor for the year 2012/2013. **Carried.**

**FERNHURST PARISH COUNCIL - DRAFT BUDGET
2012/2013**

	Annual Budget 2011/2012	Estimated Spend 2011/2012	Projected Budget 2012/2013	2012/2013 vs 2011/2012
PROPERTY, HIGHWAYS & ENVIRONMENT CTEE				
Street Lighting - Maintenance	1766	1776	1867	101
- Electricity	1646	1403	1753	107
Cemetery	9055	10600	9170	115
Bus Shelters	500	400	500	0
Other Property	200	0	300	100
Land Maintenance	500	1400	500	0
Dog Warden	480	550	600	120
Dog Bin Emptying	0	265	280	280
Litter Wardens	1250	1250	1250	0
Misc. Expenditure	50	40	50	0
Additional Grass Cutting	1000	1000	1000	0
Village Handyman	1440	1440	1440	0
Play Area Maintenance	1500	300	1500	0
Play Area Safety Inspections	910	800	910	0
<i>Property & Environment Committee Sub Total</i>	20297	21224	21120	823
MISCELLANEOUS				
Christmas Tree at Crossfield	500	450	500	0
Cleaning War Memorial	0	0	0	0
<i>Miscellaneous Sub Total</i>	500	450	500	0
SECTION SUB TOTAL				
	20797	21674	21620	823
ADMINISTRATION				
Clerk - Salary, Tax & N.I.	18250	18020	18525	275
- Expenses	360	393	400	40
- Training	400	50	400	0
Entertainment Fund	800	900	1900	1100
Members' Expenses	100	25	100	0
Members' Training	800	250	800	0
Chairman's Allowance	200	240	250	50
Hall & Office Hire & Rent	1660	1660	1740	80
Office Expenses	2330	2350	2457	127
Insurance	1850	1833	2000	150
Legal Fees	500	0	500	0
Audit Fees	1000	1000	1000	0
NALC/SALC/SLCC & Other Subs.	1025	900	1035	10
Election Expenses	1155	355	0	-1155
SECTION SUB TOTAL				
	30430	27976	31107	677
PROJECTS				
Newsletter	0	0	0	0

Village Design Statement	400	0	0	-400
Emergency Plan	100	0	100	0
Snack Shack	2500	1200	0	-2500
Neighbourhood Plan	0	0	7630	7630
SECTION SUB TOTAL	3000	1200	7730	4730

GRANTS & DONATIONS				
Fernhurst - Recreation Ground	2000	2000	3000	1000
- Youth Club	250	250	1000	750
- Scouts	400	400	0	-400
- Pre-School	500	500	500	0
- FCAP	300	120	240	-60
- Neighbourhood Panel	50	50	0	-50
- Revels - May Queens Tea Party	200	200	200	0
- Village Hall	0	0	0	0
- Social Club	0	0	1500	1500
- Luncheon Club	0	0	0	0
- Archives	600	575	590	-10
- Society	0	0	0	0
- PCC	250	250	200	-50
- Furnace	500	500	500	0
- School	2500	2500	2500	0
Lynchmere Society	400	400	400	0
Haslemere CAB	250	250	250	0
Rother Valley Together	0	0	50	50
Junior Tennis	0	250	0	0
Other Charitable Donations	250	150	200	-50
SECTION SUB TOTAL	8450	8395	11130	2680

TOTAL - ALL EXPENDITURE	62677	59245	71587	8910
--------------------------------	--------------	--------------	--------------	-------------

ASSET REPLACEMENT RESERVE	0	0	0
----------------------------------	----------	----------	----------

CONTINGENCIES	10000	0	10000
----------------------	--------------	----------	--------------

TOTAL BUDGET REQUIREMENT	72677	59245	81587
---------------------------------	--------------	--------------	--------------

Satisfied by:-

ACTUAL

Taken from reserves:	3000	-995	11410
Income (cemetery & misc.)	3000	4500	3500
Precept	66677	55740	66677
	72677	59245	81587

Change in precept

8910 or

0 %.

(An increase of 0.8 pence per week for the average Band 'D' property due to a minor reduction in the tax base.)