

FERNHURST PARISH COUNCIL

A meeting of the Finance and Administration Committee took place at Fernhurst Village Hall on Monday 3rd June 2013 at 6.30 p.m.

PRESENT: Mr. R. Chapman (Chairman)
Mrs. H. Bicknell
Mrs. M. Timms
Mr. G. Walls

APOLOGIES FOR ABSENCE:

Mr. J. Cottam
Mrs. S. Ogilvy

IN ATTENDANCE:

Mr. D. Bleach (Clerk)

1. Election of Chairman

It was proposed by Mrs. Timms and seconded by Mr. Walls that Mr. Chapman be elected as Chairman. There being no other nominations, Mr. Chapman was duly elected.

2. Election of Vice Chairman

It was proposed by Mr. Chapman and seconded by Mrs. Timms that Mr. Walls be elected as Vice Chairman. There being no other nominations, Mr. Walls was duly elected.

3. Review of Risk Assessment Policy

The committee having examined the risk assessment, it was proposed by Mr. Chapman and seconded by Mrs. Timms that the Council be advised that the policy had been reviewed and it had been found that all matters therein had been satisfactorily addressed. Carried.

4. Consideration of Final Internal Auditor's Report for 2012/2013

The Internal Auditor having found that there were no matters on which to make comment, it was proposed by Mr. Chapman and seconded by Mr. Walls that the audit report be accepted. Carried.

5. Consideration of Final Accounts and Audit Return for 2012/2013

The Committee examined both the Final Accounts and the Audit Return in detail and found them to be correct.

It was proposed by Mrs. Bicknell and seconded by Mr. Walls that the Council be recommended to approve and sign the Final Accounts and the Audit Return for 2012/2013. Carried.