

FERNHURST PARISH COUNCIL

MINUTES of AN EXTRAORDINARY

Meeting of the Parish Council held at Fernhurst Village Hall
on Friday 23rd May 2014 at 6.00 p.m.

PRESENT Cllrs: Mrs. H. Bicknell
Mrs. N. Braithwaite
Mr. A. Moncreiff
Mr. G. Walls
Mrs. S. Ogilvy
Mrs. M. Timms
Mr. J. Smith
Mr. R. Chapman

APOLOGIES FOR ABSENCE: Mr. J. Cottam
Mr. K. Harding

INATTENDANCE:
Mrs. R. Knifton (Clerk)
Mrs. N. Graves (District Councillor)
Mrs. H. Caird (District Councillor)
1 member of the press

Prior to the opening of the meeting, it was noted that the Extraordinary Meeting had been called due to the scheduled Meeting of Council on the 14th of May being inquorate.

The Clerk opened and welcomed all to the meeting and invited nominations for Chairman.

10/14 ELECTION OF CHAIRMAN

Cllr G Walls nominated Cllr A Moncreiff. Seconded by Cllr H Bicknell. There were no further nominations. **RESOLVED** that Cllr A Moncreiff is elected as Chairman.

The Chairman signed his Declaration of Acceptance of Office in front of the Clerk.

The Chairman explained that due to time constraints, some items in the agenda would have to be placed in a different order or be taken to the next meeting of Council. He further explained that there were mandatory items that must take precedence. All members agreed.

11/14 ELECTION OF VICE CHAIRMAN

The Chairman asked for nominations for Vice Chairman. Cllr M Timms nominated Cllr H Bicknell to remain as Vice Chairman for a further term. Seconded by Cllr J Smith. There were no further nominations. **RESOLVED** that Cllr H Bicknell is re-elected as Vice Chairman.

There were no declarations of Pecuniary, non-Pecuniary or Prejudicial interests in relation to any items included on the agenda for this meeting in accordance with **THE LOCALISM ACT 2011** and the **Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012**.

12/14 MINUTES OF PREVIOUS MEEETING

Cllr G Walls stated that the spelling of his surname had an 's' at the end of 'Wall'.

The minutes of the 9th of April were agreed as a true record. Proposed by Cllr R Chapman and Seconded by Cllr J Smith.

RESOLVED that the minutes of the previous meeting are agreed and signed.

13/14 MATTERS ARISING FROM THE MINUTES

a) Van Common

NOTED that the Clerk had received two quotes for the work and was awaiting the third. An update will be given when available.

b) Neighbourhood Plan

The Clerk reported that the NP was now in consultation until the 13th of June. She further reported that the application made for Locality Grant Funding had been successful and she will report to Council as soon as she hears when the grant will be received.

NOTED.

c) Code of Conduct

Cllr G Walls reported on the importance of FPC adopting a Code of Conduct. He referred to an email from the previous Chairman. Cllr G Walls informed members that the primary objective of the proposed Code was to protect councillors from possible penalties for failing to declare personal interests in accordance with the Localism Act 2011.

It was noted that the only section of the Code in dispute had been s3 but upon further inspection and advice from solicitor and former Council member, Mrs Pezier and CDC, the section is mandatory.

The Clerk had assisted Cllr G Wall in drafting a refined version based upon CDC's Code which had been supplied to all members in March 2014.

Proposed by Cllr G Walls and Seconded by Cllr S Ogilvy.

RESOLVED that Fernhurst's Code of Conduct is adopted.

The Clerk presented members with the new forms of Interest. Some members had completed the revised version. It was agreed that it would be best practice for all members to review their Interests in accordance with the newly adopted Code and to return to the Clerk at the next meeting of Council.

14/14 COUNTY COUNCIL COMMENTARY

County Cllr Mr Brown was absent.

15/14 DISTRICT COUNCIL COMMENTARY

District Cllr Mrs Heather Caird spoke of her disappointment that the previous meeting had been cancelled at such short notice due to a lack of members. The Clerk apologised and assured Mrs Caird that she would inform her of any such future issues.

She informed members that there would be a meeting on the 3rd of July at 2.30pm at CDC where guest speaker Nick Boles will be speaking to Parishes about the general approach to planning.

District Cllr Mrs Norma Graves responded to a question raised by Cllr J Smith with regards to changes in air traffic control at Farnborough. It was noted that flights were due to increase, flight patterns changed and the flight heights lowered to 4,000ft. District Cllr Heather Caird assured members that there would be no contravention in noise and that she will speak to WSCC. The Clerk also said she would speak with Laura Musco, Clerk to Grayshott, as they too have been affected.

16/14 CORRESPONDENCE/OTHER MATTERS

Deferred.

17/14 APPROVAL OF COMMITTEE MEMBERSHIP AND REPRESENTATIVES

Deferred.

18/14 MONTHLY EXECUTIVE REPORTS/COMMITTEE MATTERS

a) Finance and Administration.

- i. Approval of the list of payments and signing of cheques. Proposed by Cllr R Chapman and Seconded by Cllr H Bicknell that the list of payments be approved and the cheques be signed. **RESOLVED.**

It was further noted that there were still ongoing issues with Santander. Since the middle of March, neither Cllr G Wall nor the Clerk had been able to join the

mandate due to Santander losing submitted documents and sending out incorrect forms. The Clerk, although able to authorise payments on behalf of the Council, was not able to sign off the cheques with the bank or indeed access bank information. Three members were asked to authorise the payments. It was agreed that if the problems persist, the Clerk will be given authority to look to changing banks.

The Chairman wished for members to note that due to all the banking issues, the Parish Office had been cut off by BT pending payment and had refused to receive communication in this regard. It was agreed that the Clerk be given authority to approach other service providers and report back to the next meeting of Council.

- ii. Minutes of the last meeting. Proposed by Cllr R Chapman and Seconded by Cllr G Walls. **RESOLVED** that the minutes are agreed and signed as a true record.
- iii. The Clerk's Contract. Proposed by Cllr R Chapman and Seconded by Cllr M Timms.
RESOLVED that the Clerk's contract is agreed and signed. Duly signed by the Chairman and the Clerk.
- iv. Approval of the Annual Return. Proposed by Cllr R Chapman and Seconded by Cllr H Bicknell. **RESOLVED** that the Annual Return and associated documents are agreed and signed on behalf of the Parish Council.
The Chairman duly signed the Annual Return in front of the Clerk.
- v. Bank Reconciliation. Proposed by Cllr R Chapman and Seconded by Cllr S Ogilvy. **RESOLVED** that the Chairman of the Finance Committee sign the reconciliation.

b) Planning Applications Committee:

- i. 31st of March: **Proposed by Cllr Braithwaite and Seconded by Cllr Chapman that the minutes be approved. Carried.**
- ii. 14th of April: **Proposed by Cllr Bicknell and Seconded by Cllr Smith that the minutes be approved. Carried.**
- iii. 28th of April: **Proposed by Cllr Timms and Seconded by Cllr Ogilvy that the minutes be approved. Carried.**

c) Property, Highways & Environment Committee. **Deferred**

d) Fernhurst Recreation Ground. **Deferred**

19/14 UPDATES ON LOCAL ISSUES

- a) Services and facilities for Young People. **Deferred**
- b) Fernhurst Village Hall. **Deferred**
- c) Policing. **Deferred**
- d) Fernhurst Primary School. **Deferred**

20/14 QUESTIONTIME FOR PARISHIONERS

None, but it was noted that FPC still had a Cllr vacancy. The Clerk explained the co-option procedure. It was agreed that the Clerk will invite the prospective candidates to the next Meeting of Council to observe and to invite them back to give a presentation in July.

Meeting Closed 7pm

Signed.....

Date.....